



Academy of Model Aeronautics
AMA Charter Club #383
Chartered in 1957

Seller's Instructions & Example

Everyone selling RC Airplane and related equipment at the TCRC Auction must obtain a Seller's ID Number. This number can be obtained prior to the auction by sending an email to auctions@tcrconline.com along with the seller's name, mailing address, phone number and email address. An email will be sent back with the seller's number within 24 hours. The seller should also download a copy of the Seller's Inventory Card from the website link provided in the email. A seller's number can also be obtained the day of the auction between 8AM and 10AM. The seller should ask the impound attendant for a seller's number and Seller's Inventory Card. The seller should then record the seller's ID number on the Seller's Inventory Card along with his name, mailing address, phone number and email address. Remember if we cannot read your handwriting, you will not get your check. Next the seller should write a description for each item on the Seller's Inventory Card and create a tag that will go on the item for sale. The tag should contain the same seller's ID number followed by the item letter that corresponds to the item. The seller should also write a short description which will be used by the auctioneers to sell the item. Finally, the seller should either bring a self-addressed envelope or fill one out at the impound table and leave it in the box provided on the table. This envelope will be used to mail back your sale proceeds within a week of the auction. Once you have filled out your card and marked each item you may now bring it to one of the Auction Impound attendants. They will put a stamp next to the item on the Seller's Inventory Card and on the item tag to indicate that it was received. Once you have checked in all items for sale you may go over to the Bidder's Registration and obtain a bidder's number (note that the seller's ID number and bidder's number will be different). After that, sit back and enjoy the auction and concessions. Here are photos of the Seller's Inventory Card and items properly filled out and marked.



Seller's Inventory Card

Seller's ID Number
101

Name: Joe Radio
Address: 47 IR LANE
City, State ZIP: Airfield, MN
Phone #: 952-123-4567
E-mail Address: Crash@landing.com

Total: _____
TCRC: _____
Net: _____
Check #: _____

If we can't read your writing, you can't get paid!

Item	Item Description	Buyer #	Sale Price	Buy Back	TCRC \$
A	Zagi w/servos				
B	Purple Stinger w/ 40 Engine				
C	EFlite Ultra Stick				
D					
E					
F					
G					
H					
J					
K					
L					
M					
N					
P					
Totals:					

List additional items on back of card

